

LAND ROVER CLUB OF THE A.C.T. INC

MINUTES

Committee Meeting

Monday 15th February 2021

Location: Eastlakes Football Club

Meeting opened by the President: 7:30 pm

Apologies: None

Those present: Andrew Lockley, Eric Rigter, Garry Blagdon, Garry Collins, Kevin Phillips, Russell Speldewinde, David Wade, Michael Thomson, Gemma Zeitlhofer, Carolyn Jamieson, Matt Bolton, Tom de Jongh

Previous Meeting Minutes:

Proposed: Carolyn Jamieson **Seconded:** Kevin Phillips

Presidents Report: (Andrew Lockley)

Andrew advised on the need for a strategic review of the club's activities and what it expects to achieve following the withdrawal from the 4WD Spectacular. One thought was that knowledgeable club members could give a presentation at club meetings in the various mapping systems available i.e HEMA, Oz Explorer and Garmin etc. It was agreed the Committee would have further discussions as part of Other Business.

Secretary's Report: (Garry Blagdon)

Garry advised we had received an invitation from the Land Rover Register of SA Inc for club members to join them for the SA Land Rover Show to be held at Melrose in the Southern Flinders Ranges over the Easter weekend. Garry was asked to scan the documents i.e the letter, Event Registration Form, Registration and Camping Fees and advertising flyer and send an email to all LRC club members.

Note:-

Any members proposing a trip to attend the event should contact the Trip Co-ordinator.

Treasurer's Report: (David Wade)

Balances as at Saturday, 13 February 2021 were:

LRC cheque account	\$ 2,014.69
LRC reserve account	\$33,076.42
Heritage Drive account	\$ 7,113.44.

There have been two sizable invoices in the last couple of days, document preparation for audit, and audit - \$1320, and tax return - \$275. Also, the account for the po box has come in, \$205; yet to be paid. I have therefore updated our budget to include these expenses; see attached.

David also advised we are expecting an invoice for the website re-development. Matt advised that whilst Sarah had worked 12 hours on the re-development, she would only charge for 10 hours, as per the contract. Matt also advised he was waiting on prices regarding the new membership module.

Proposed: David Wade **Seconded:** Kevin Phillips

Tax Agent

I have been disappointed with our new tax agent this year. In my opinion, not only is he slip-shod, his understanding of not-for-profit clubs is limited, with my having had to guide him at times. Further, while we have been billed for document preparation, neither Margo nor I were happy with the level of scrutiny given to the documents provided. I am happy to have people suggest the names of other tax agents. Carolyn advised she knew a firm that may be interested and would send the details to David so he could make contact.

Proposed: Russell Speldewinde **Seconded:** Matt Bolton

Club Assets

David advised that he had recovered some kit from Geoff Hill and that Rick Robins may also have some kit. Kevin advised he has a bull bag (exhaust Jack).

Trip Coordinator (Tom de Jongh)

Tom advised there were several trips happening namely

BLC/Long Plain Hut (Russell Speldewinde/Margaret Anderson)

BLC on Sunday 21 February to Cooma coinciding with a trip to Long Plan Hut for some maintenance including minor painting and reversing some floorboards on the verandah. Some members were attending the BLC only, some continuing to Long Plain Hut whilst other members were not attending the BLC and going direct to Long Plain Hut.

Turon National Park

Trip is currently full - some members on the reserve list.

Alpine Antics Trip 3-6 December 2020

Tom and Kevin are jointly preparing the trip report and accompanying photos.

Membership Secretary: (Michael Thomson)

Michael brought in a trophy presented by previous President Peter McQueen to member Karl Bossard following an incident on a trip which crushed a section of his exhaust system. Peter had mounted the crushed section of the exhaust onto a wooden plaque/board and presented it to Karl in memory of the incident.

The committee considered what we could do with the trophy and the following suggestions were made namely

- First Year Members/Rookie award
- Worse broken down vehicle award
- New vehicle break down award

Michael agreed to show the trophy at the March Ordinary meeting with a view to seeking members views on what would be the most appropriate way to present the award, how often and the reason for the award.

Hot Wheels Micro Toy cars

Michael advised he has spotted Hot Wheel/Matchbox metal toy micro cars at Kmart and Woolworths stores discounted from around \$8.00 to \$2.00 and \$3.00. The cars include Land Rover Defenders and other makes of 4WD cars. He suggested that at such a low price we could purchase some common 4WD cars and present them to children of members attending trips.

The Committee members agreed to keep an eye out in the stores for the discounted toy cars and purchase them – they should then seek re-imbursement from the Treasurer.

Social Secretary: (Gemma Zeitlhofer)

Gemma advised she was arranging a mid-year getaway at the Light Horse Hotel in Murrumburrah which has 12 rooms (\$75.00 per room per night. If you take a family room with more than two occupants you are charged extra). Breakfast is included in the \$75 room charge and offered to those staying at the B&B free of charge, the Committee decided that we would look into having breakfast across the road at the Barnes Store / Muddy Duck so anyone not staying at the hotel or B&B were included. There is another facility next door to the Light Horse Hotel that has 3 rooms and caravan parks are also available.

Dinner cost is \$35.00 per person for both Mains + Dessert. Drinks would be at member's own cost. The Committee discussed dates in June/July and agreed that 17th July 2021 is the most suitable date. Gemma will provide an update once details are firmed up.

4WD NSW & ACT rep: Kevin Phillips

Kevin advised nothing to report until the Zoom meeting scheduled for next week.

Website Manager: (Matt Bolton)

Matt advised the new website has been up and running for about 2 weeks and that there have been some issues - see advice below kindly provided by Matt post the Committee Meeting.

“Overall, there were about 6 out of the membership who had tried the new site and commented to me. Of those, 3 were generally happy, with 2 unhappy and 1 detailed observation. Plus my own observations.

Summary of issues:

- 1/ Two members had login problems - one of whom was Russell Speldewinde, on an old PC, whose issues I have previously forwarded. The other was Kevin Philips on a phone.
- 2/ The same two members commented on some trip reports that are still available to the public. I've cleared the cache on my phone and recreated what they are seeing. Also, I'm getting the Members only notice some reports when logged in as websitemanager, but I can click thru to the full report - see #7.
- 3/ The message to the public re restricted content needs editing.
- 4/ Another member commented that the trailer booking system was easier to use re the calendar.
- 5/ I'm suspecting that the back end of the trailer booking system isn't working. I checked with the Treasurer, who hadn't received any emails forwarded from the system. Another member wondered whether his booking had been approved, even after I had approved it. I've looked at the back end of the trailer booking system and the "Approved" tab appears to be sending a test email. There's a concerning note that the email must be in the same domain - we will need it to send emails both inside and outside of lrc.org.au.
- 6/ We may want to change the link to Eastlakes Football Club.
- 7/ Clearing the cache: I'll probably need to do that on my laptop. It may mean a password reset.
- 8/ We need to further test the trip booking system, i.e. where registrations are involved.

Next steps:

- 1/ Hopefully, clearing the cache will fix login problems. Russell hadn't tried that yet and will do so shortly; Kevin was keen to try it out.
- 2/ Re the trip reports appearing public, I can see what you've done with the [restrict] tag in Wordpress and Divi, but not understand the whole facility. The problems appear to be in Divi-only reports where the tag is placed in a similar place to the old site. I think this is a modified requirement with us having a greater sense of privacy. I'm happy to make content changes in line with these new expectations, but may need a video to explain the permissions system.
- 3/ Please direct me to the message to the public re restricted content. I will edit the content.
- 4/ Tick.
- 5/ I need to fully understand the back end of the trailer booking system - perhaps via a video. There is a requirement to send emails to the person booking, trailer holder (2 emails to ensure it gets thru) and Treasurer. I'm happy to manage this when fully understanding system capabilities.
- 6/ I'm not sure where to edit this, if directed to do so.

7/ Will advise if password reset is needed. There may be others, too!

8/ The Trip Coordinator will test creating a new (forthcoming, real) trip with registrations."

The above is a much more detailed and technical explanation that I would never have been able to prepare after the meeting - so very much appreciated Matt.

It was agreed that Committee members would logon to the website and test it out using their computers, mobile phones etc. We will not be signing off on the website until such time as we are happy.

KHA: (Margaret Anderson)

Not present.

Council ACT Motor Clubs rep. (Garry Collins)

Garry advised the next meeting was scheduled for next week.

He also advised that most car displays had been cancelled due to COVID-19 but the Shannon's Wheels event in Queanbeyan is currently scheduled for 28 February 2021.

He also advised that he had not received any minutes from previous meetings for several months and would try and find out why.

Other Business

Strategy for going forward following withdrawal from 4WD Spectacular

Various suggestions were proposed for consideration.

Asking new members the following

1. Why did you join the club?
2. What did you expect from the club?
3. What do they want from the club that you feel you are not getting?
4. What is important to you regarding how we may spend the funds at our disposal
e.g. sat phones, Spot Devices, etc.

It was also suggested that having a more settled structure - meaning that certain activities are run at the same time each year e.g. First Aid Courses. This would provide certainty regarding planning activities and budgeting.

Another option was to continue the process of writing off club assets as they are purchased but instead of disposing of the assets we could hold an auction, with suitably low reserved prices, for current members to bid for the out of date assets. This would provide the club with some revenue and members to purchase items at a low cost.

The Committee members agreed to think about any ideas etc for consideration at the next meeting. It was also agreed to start the Committee Meeting of 15th March starting at 7:00pm pm to more time to allow for further discussions.

Craig and Carolyn Jamieson – preparation of dinners for 4WD Spectacular 2022

Carolyn advised the Committee that Noel Watters, Secretary of the 4WD Spectacular Committee, had approached her husband Craig to see if he was interested in continuing the great work that both Craig and Carolyn had undertaken in arranging the dinners on the Friday and Saturday evening for Exhibitors and volunteers. In previous years both Craig and Carolyn were covered by the LRC insurance. Now that the LRC had withdrawn from the spectacular both Craig and Carolyn should contact Noel regarding insurance cover for them both.

First Aid Courses

Tom advised he had been undertaking some preliminary investigation into the costs of running some first aid training – both Basic First Aid and Remote First Aid.

Following general discussion, Tom agreed to firm up some of the costings and what was/was not included and any pre-requisites that may apply to the various training courses.

Meeting closed: 9:10pm

Next Meeting: 7:00pm 15th March 2021 Eastlakes Football Club