

**LAND ROVER CLUB OF THE ACT INC  
AGENDA, COMMITTEE MEETING  
MONDAY, 21<sup>st</sup> MARCH 2022**

**Location:** Eastlakes Football Club

**Start:** 7.30 pm

**Apologies:** Matt Bolton, Tom de Jongh, Gemma Zeithofer, William Thomson

**Present:** Bob Zeithofer, Garry Blagdon, Michael Thomson, Carolyn Jamieson, Kevin Phillips, John Reis, David Wade & Margo Wade.

**Acceptance of**

**previous minutes:**

**Proposed:** Margo Wade

**Seconded:** Carolyn Jamieson

**ITEMS**

1. **Welcome.**

2. **Review Open Actions.**

**Trip Coordinator: (Tom de Jongh)**

**Standing Agenda Items**

Trips

- Set up trip sub committee.
- Set up 2 year calendar of events/meetings/regularly run trips etc.
- Conduct Trip Leader familiarisation sessions.
- Comprehensive trip reports with photos and videos

As Tom was unable to attend the meeting, discussions regarding the remaining items above should be undertaken when he returns.

**Membership Secretary: (Michael Thomson)**

**Standing Agenda Items**

- Establish mentor/buddy roles.
- Membership/recruitment events e.g. local 4wd shows. Ag Shows, "Wheels", "All British" and "LRC Show and Tell"

Michael advised that he was keeping abreast of possible upcoming shows that the LRC may wish to attend but we have missed the “Wheels” show this year.

Kevin advised that the 4WD Association show is scheduled for September 2022 at Eastern Creek in Sydney and he would obtain more details regarding the possible hire of a 3 X 3 metre site.

David advised the Cooma Car Club is scheduling a display of cars in November 2022 and a site would cost \$50.00.

**Website Manager: (Matt Bolton)**

**Standing Agenda Items**

- Harness Social Media

Investigate possible opportunity for the LRC to harness social media and attract new members by setting up a YouTube channel?

Bob suggested we could publish the Presidents Report, the Ordinary Meeting Minutes and the Committee Meeting minutes on the LRC Facebook page. The Committee agreed that we should start by posting the President’s Report and see how that is received with a view to posting the Minutes at a later date.

**Series Vehicles: (Peter Mercer)**

Nil report.

**3. Secretary’s Report.**

Garry advised he had not yet finalised the costs for the First Aid Training but would do so before the next Committee Meeting.

**4. Treasurer’s Report.**

Here are the bank balances as of today, Sunday, 20 March, 2022:

LRC cheque account	\$ 3,575.62
LRC reserve account	\$31,579.80
Heritage Drive account	\$21,248.99.

We’ve just paid our tax bill for FY2021, \$1563.90, hence the drop in the cheque account balance. This figure is some \$1000 less than I had in the budget as our tax agent was able to come up with deductions related to our admin costs that I hadn’t considered. The tax agent’s account is yet to come in.

MYOB has failed to debit our account for March, yet we are still online. If MYOB’s April account fails to materialise, I will be contacting them. We can’t risk being shut out and losing our history.

With Andrew Lockley stepping down from the committee at our AGM, I am left as our only Westpac online administrator. I will be moving that Bob Zeitlhofer be appointed as an administrator, and will be bringing the relevant paperwork for signature by Bob and Garry.

Bob and Garry signed the relevant paperwork at the Committee Meeting.

The appointment of Bob as Westpac online administrator was **moved** by David Wade and **seconded** by Michael Thomson.

With Russell Speldewinde being Kevin Phillip's offsider for the running of the Heritage Drive, I will be proposing that Russell be made a signatory of the Heritage Drive so that there will be a minimum of two Drive signatories on the event. While Kevin concurs with this move, Russell is yet to acknowledge that he is willing to take on this role.

Russell agreed to becoming a signatory before the Committee Meeting.

Russell's addition as a signatory for the Heritage Drive was **moved** by David Wade and **seconded** by Michael Thomson.

## **5. Vice President's Report**

Post meeting note – Margo proposed that the LRC invite external speakers to join members for a meal at the Club before the meeting, by way of a thank you for speaking at the meeting. The LRC would pay the cost of the meal. The committee agreed the proposal.

## **6. Trip Coordinator.**

Nil report (Apology)

### **Heritage Drive**

Kevin advised we currently have 23 cars and 33 members registered.

## **7. Membership Secretary**

Following discussions regarding the LRC membership form, and the requirement for a qualifying trip prior to becoming a member, it was agreed that Michael would work with Tom to review the membership form and the trip qualification process and report back to the Committee.

## **8. Social Secretary.**

Nil report (Apology)

## **9. Merchandising.**

Bob commented on the possible lack of awareness regarding availability of club clothing and merchandising in general and the fact that the website merely advises to contact the Merchandising Rep. Currently members can go directly to Monaro Workwear for club shirts etc as they have the LRC logo and can have the logo added to polo shirts etc. Following discussion Kevin agreed to prepare some details for updating the website regarding club merchandising in general e.g. shirts, name tags etc.

**10. 4WD Association.**

Nil report.

**11. Website Manager.**

Matt provided a written report in his absence – see below.

Only things to report re the website are:

The subscription for the "Tickets" module has been cancelled, thus saving \$90USD per annum - would be billed in May.

Working with Vice-President and President on a page for Guest Speaker presentations.

**12. Council ACT Motor Clubs Rep.**

Michael provided an update on behalf of William advising that we should not expect any progress until September 2022 regarding the concessional registration.

**13. Driver Training.**

Nil report

**14. Series Coordinator.**

Nil report

**15. Historical Vehicles Registrar.**

Michael advised that he understood Rick will be approaching William to be the ACT Registrar and Rick will continue as NSW Registrar.

**16. Kosciusko Huts Association Rep.**

Nil report

**17. Other business.**

**Assets Register**

David prepared a detailed spreadsheet on the LRC assets to be “retained” and those to be “disposed of” for consideration by the Committee. Following discussion, David agreed to make some minor adjustments to the spreadsheet for distribution to the Committee via email for approval and subsequent consideration by the general membership.

## **Push Notifications**

Bob asked whether we should be using the LRC website to push notifications to our members e.g. the President's Report, Ordinary Meeting Minutes and Committee Meeting Minutes. Other suggestions included upcoming speaker presentations for Ordinary Meetings and upcoming trips. This would require some possible changes to the website and would need to consider whether it would be an "opt in" or "opt out" process. It was agreed that Michael and Matt would get together and prepare options for the Committee's consideration.

**Meeting closed** 9:00 pm.

**Next Committee Meeting** Monday 16<sup>th</sup> May 2022



**Bob Zeitlhofer**

President

Land Rover Club of the ACT

Chair

26 March 2022